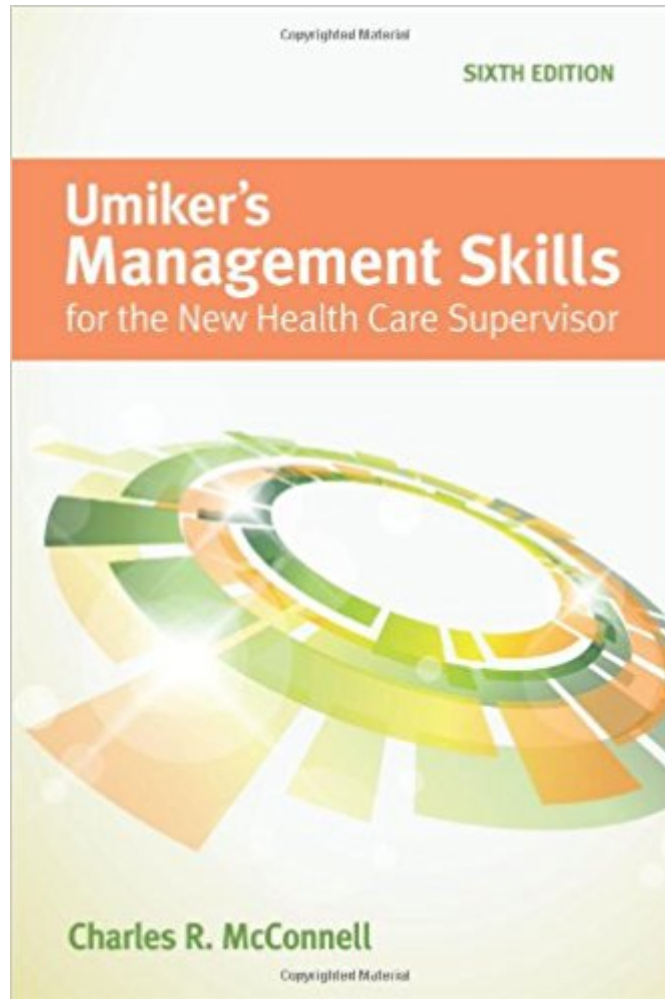


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# Umiker's Management Skills For The New Health Care Supervisor



## Synopsis

Today's healthcare supervisors are continuously faced with smaller budgets, fewer workers, greater responsibilities and time pressure. The Sixth Edition of Umiker's Management Skills for the New Health Care Supervisor continues to provide valuable information for future health care managers and supervisors who must address these challenges daily. Written primarily for those who have little to no management training, Umiker's offers practical suggestions for improving effectiveness both as a supervisor and as an organization. Ideal for students in junior undergraduate, community, and career college programs, author Charles McConnell maintains Bill Umiker's clear, jargon-free writing style. Key New Features:

- New and improved case studies, exercises, and end-of-chapter questions.
- Combination of some chapters to strengthen the structure of the contents
- Comprehensive and updated online instructor resources including an Instructor's Manual, PowerPoint lecture slides, Test Bank.

## Book Information

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## Customer Reviews

Just started reading but from the start I can tell this book is going to answer my questions & fulfill my needs. Very entertaining, informative & engrossing. Can't wait to turn the next page. Does not read like a textbook.

This is my textbook for my college course in Supervision in Healthcare Information. I've read just the first three chapters so far and it is IMPECCABLY written. Though its title targets health care

supervision, the supervisory principles advanced in just the first three chapters are universal to any supervisor, and I expect the rest of the book may be as well. I really recommend this book for anyone curious about, or considering, the role of a supervisor or manager in any business organization. The book is expensive, but after reading the first three chapters, it is money very well spent. This book is a keeper.

I can actually sit and read the chapters in this book, better than a lot of AHIMA recommended dryness. I hope your professor uses it like mine did.

This book is very well written and full of great information. They tell it like it is. I highly recommend it.

Book is very simple to follow. Great information on acquiring great managerial skills.

When I received my book it was on time as expected and everything is fine.

I wish I had bought this book instead of renting it!

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